

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**JULY 16, 2008**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, July 16, 2008, at 7:25 p.m.**, at Country Aire Farms, Greenleaf Wisconsin.

**\*\* Tour at 6:15 p.m.”**  
**Farm Technology Days**

The following matters will be considered:

Call to order at 7:20 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzel, Langan, Scray, Hoeft, Lund, Fewell

Total Present: 26

**No. 1 -- Adoption of Agenda.**

A motion was made by Supervisor DeWane and seconded by Supervisor Warpinski **“to approve the agenda.”** Voice vote taken. Motion carried unanimously with no abstentions.

**No. 2 -- COMMENTS FROM THE PUBLIC REGARDING AGENDA ITEMS ONLY.**

**None.**

**No. 3 -- APPROVAL OF MINUTES OF COUNTY BOARD OF JUNE 18, 2008**

A motion was made by Supervisor De Wane and seconded by Supervisor Warpinski **“to approve.”** Motion carried unanimously with no abstentions.

**No. 4 -- ANNOUNCEMENTS BY SUPERVISORS.**

Supervisor Lund provided information on data he received at a meeting with Mr. Greg Geiser, HCV Program Leader at Integrated Community Services. Supervisor Lund said Brown County is the only County in the State that does background checks on applicants. He encouraged anyone that has questions or concerns of this department to call Mr. Greg Geiser at 920-448-4567.

Supervisor Vander Leest announced that the Brown County Fair is August 13<sup>th</sup> thru August 17<sup>th</sup>. He invited all Supervisors to attend. Supervisor Vander Leest added the next Education and Recreation Committee Meeting will be at the Fairgrounds on Thursday, August 14<sup>th</sup>. All Supervisors are invited to attend.

Supervisor Clancy announced the nearest portable potties were 500 yards down the road.

Supervisor Fewell announced that Thursday starts Polka Days in Pulaski and urged all to attend.

**No. 5 -- COMMUNICATIONS.**

**No. 5a -- FROM NORBERT SELL AND TERRY RASMUSSEN REGARDING: OPPOSITION OF BROWN COUNTY TAXPAYERS TO SALE OF LAND OWNED BY BROWN COUNTY FOR THE IMPLEMENTATION OF THE ASHWAUBENON BOULEVARD.**

Refer to Education and Recreation Committee and Executive Committee.

**No. 5b -- LATE COMMUNICATIONS:**

**No. 5b(1)-- FROM SUPERVISOR ANDREWS REGARDING: COULD THE BOARD EXPLORE DIFFERENT PROCEDURAL FORMATS WHEN CONSIDERING NEW ORDINANCES TO ALLOW FOR GREATER PUBLIC INPUT, I.E. PERHAPS WE COULD FIRST HAVE THE ORDINANCE AS A “DISCUSSION ONLY” ITEM ON ONE MONTH’S AGENDA, AND AN “ACTION” ITEM ON THE NEXT MONTH’S AGENDA SO THAT THE PUBLIC HAS SOME TIME TO GIVE INPUT.**

Refer to Executive Committee.

**No. 5b(2) -- FROM SUPERVISOR SCRAY REGARDING: EVALUATE THE POSSIBILITY OF CHANGING OUR WORK WEEK TO 4 -- 10-HOUR DAY FOR COUNTY DEPARTMENTS.**

Refer to Executive Committee and Administration Committee.

**No. 5b(3) -- FROM SUPERVISOR DANTINNE REGARDING: TO HAVE HUMAN RESOURCES DO A FISCAL IMPACT TO CHANGE THE HIGHWAY SYSTEM FROM HIGHWAY COMMISSION AND 6 SUPERVISORS TO HIGHWAY COMMISSION AND 2 SUPERVISORS AND INCREASE HOURLY RATE BY \$1.00 PER HOUR FOR 4 WORKING FOREMEN.**

Refer to Planning, Development and Transportation Committee.

Chair Zima and Vice Chair Scray provided, as a point of interest, a memo to all Board members that they are appointing a study committee to review Brown County’s contract with FoxComm to see if it will be beneficial to Brown County in years to come.

**No. 6 -- APPOINTMENTS BY COUNTY EXECUTIVE.**

A motion was made by Supervisor De Wane and seconded by Warpinski **“to approve appointments 6a thru 6k.”** Supervisor La Violette requested item #6h be taken separately. Supervisor Krueger requested item #6e be taken separately. Supervisor Evans requested items #6i and #6k be taken separately. Remainder of appointments passed unanimously with no abstentions.

No. 6a -- **REAPPOINTMENT OF SUPERVISOR BILL CLANCY TO BAY LAKES REGIONAL PLANNING COMMISSION.**

No. 6b -- **REAPPOINTMENT OF DARLENE MARCELLE TO COMMUNITY OPTIONS PLANNING COMMITTEE.**

No. 6c -- **REAPPOINTMENT OF DANIEL ALESCH TO GREEN BAY METROPOLITAN SEWERAGE DISTRICT.**

No. 6d -- **REAPPOINTMENT OF SUPERVISOR BILL CLANCY TO HANDICAPPED CHILDREN’S EDUCATION BOARD.**

No. 6e -- **REAPPOINTMENT OF JOHN GOWER, TOM VAN DRASEK AND CRAIG DICKMAN, AND APPOINTMENT OF SUPERVISOR BERNIE ERICKSON TO HARBOR COMMISSION.**

A motion was made by Supervisor Vander Leest and seconded by Supervisor Lund **“to approve the above appointments”.** Voice vote taken. Supervisor Krueger voted nay on appointment of John Gower. Motion carried.

No. 6f -- **REAPPOINTMENT OF BARBARA BAUER, JO ANN GRASCHBERGER AND PAULA GIESHIRT AND APPOINTMENT OF SUPERVISOR RICH LANGAN TO HUMAN SERVICES BOARD.**

No. 6g -- **REAPPOINTMENT OF TERRY WATERMOLEN AND DENISE BELLMORE AND APPOINTMENT OF SUPERVISOR TONY THEISEN TO LIBRARY BOARD.**

No. 6h -- **REAPPOINTMENT OF PAUL KEGEL, STEVE NERVEGNA, SUPERVISOR MARY SCRAY AND DENISE BELLMORE TO NICOLET FEDERATED LIBRARY BOARD.**

A motion was made by Supervisor De Wane and seconded by Supervisor Fleck **“to approve the above appointments”.** Voice vote taken. Supervisor La Violette requested the appointment of Steve Nervegna be taken separately. Vote on confirmation of Steve Nervegna failed with a unanimous vote. Remainder of appointments approved unanimously with no abstentions.

No. 6i -- **APPOINTMENT OF NIKE EVGENIDES TO NEW ZOO ADVISORY COMMITTEE.**

A motion was made by Supervisor De Wane and seconded by Supervisor Warpinski **“to approve the above appointment”.** Voice vote taken. Motion carried unanimously with no abstentions.

No. 6j -- **REAPPOINTMENT OF GILES TASSOUL AND MARGARET JENSEN TO PROFESSIONAL FOOTBALL STADIUM DISTRICT.**

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**No. 6k -- APPOINTMENT OF JAYME SELLEN TO TRAFFIC SAFETY COMMISSION.**

A motion was made by Supervisor De Wane and seconded by Supervisor Warpinski **“to approve the above appointment”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 7a -- REPORT BY COUNTY EXECUTIVE.**

County Executive Hinz reported on a meeting with a representative of the homeless community who was appointed by the President. He explained the need to find a place for the homeless to stay. County Executive Hinz said they are working on a 10-year plan for the homeless.

County Executive Hinz also spoke on his partial veto. He wanted to clarify that he never appointed Attorney Fred Mohr to Corporation Counsel. He went on to distinguish the differences between the Legislative and Executive Branches. He asked the County Board to have an open mind as they approached his partial veto agenda item.

**No. 7b -- REPORT BY BOARD CHAIRMAN.**

Chairman Zima discussed the County Executive's veto, explaining this passed the County Board last month 21-3 (2 absent). He said that he and Vice Chair Scray pledged to work with the County Executive and explained the timing of events leading to tonight's meeting. Chairman Zima gave a review of the process followed to arrive at the current contract with Attorney Fred Mohr. Mr. Zima said this contract does not prevent County Executive Hinz from hiring his own Corporation Counsel. Mr. Zima gave information on the monthly billing reports for legal matters. In ending, Chairman Zima explained the County Board's contract with Attorney Mohr has a 90 day notice by both parties if they would chose to terminate the contract.

**No. 8 -- OTHER REPORTS.****No. 8a -- TREASURER'S FINANCIAL REPORT FOR THE MONTH OF APRIL 2008.**

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of APRIL 30, 2008.

Associated Bank	\$ 2,252,593.77
Wisconsin Development Fund	0.00
Sweep Account (Repurchase Agreements)	810,300.33
Deposits in Transit	444,009.03
Emergency Fund	(30,345.95)
Non-sufficient Fund Checks Redeposited	10,113.51
Clerk Passport Account	75.00
Workers Comp Acct.	(15,484.56)
Fiserv Sweep Account	(558,599.71)
Bank Error(s)	0.00
<b>Total</b>	<b><u>2,912,661.42</u></b>
Less Outstanding Checks	(2,192,832.10)
Other Reconcilable Items	0.00
<b>Balance Per Cash Book</b>	<b>\$ 719,829.32</b>

Following is a statement of the County Treasurer of the Working Capital reserves placed in time

deposits in the designated public depositories within Brown County for the purpose of investments as of APRIL 30, 2008.

Year-to-Date Interest Received - Prior Month	1,557,460.22
Interest Received - Current Month	459,473.38
Year-to-Date Interest Received on Unrestricted Funds	<b>\$ 2,016,933.60</b>
Working Capital Reserves Invested	126,742,204.99
Restricted Investments	40,375,336.84
Total funds invested	<b>\$167,117,541.83</b>

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above statement of Cash on Hand and in the General Account as of APRIL 30, 2008. Statement of Investments for the month of APRIL have been compared and examined, and found to be correct.

\s\ Kerry M. Blaney  
County Treasurer

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson **“to receive and place on file.”** Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 7/21/2008

**No. 9 -- VETO SESSION:**

**No. 9a -- EXECUTIVE COMMITTEE REPORT OF JUNE 10, 2008 (9C, ITEM #1A). APPROVE ATTORNEY FRED MOHR’S PROPOSAL AS SUBMITTED WITH FUNDS TO BE INTERDEPARTMENTALLY TRANSFERRED WITH APPROVAL OF THE COUNTY BOARD. PARTIAL VETO BY COUNTY EXECUTIVE PERTAINING TO “DUTIES OF THE COUNTY EXECUTIVE AND HUMAN RESOURCES DEPARTMENT.”**

Motion by Supervisor Kaster and seconded by Supervisor De Wane **“to override the Partial Veto”**. Discussion followed by County Executive Hinz, Attorney Jim Kalny and Attorney Fred Mohr.

Vote taken on **“override of Partial Veto”**. Roll Call #9a(1):

Ayes: De Wane, Nicholson, Theisen, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantine, La Violette, Andrews, Kaster, Williams, Fleck, Clancy, Wetzel, Scray, Lund

Nays: Warpinski, Krueger, Knier, Langan, Hoeft

Abstain: Fewell

Total Ayes: 20 Total Nays: 5 Abstained: 1

Motion carried **“to override the Partial Veto”**.

**No. 10 -- STANDING COMMITTEE REPORTS**

**No. 10a -- REPORT OF ADMINISTRATION COMMITTEE OF JUNE 26, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on June 26, 2008, and recommends the following motions:

1. Review minutes of:
  - a. Housing Authority (5/19/08). Receive & place on file.
2. Housing Authority - Discussion of budget for future and potential shortfalls from Housing Authority, Keith Pamperin. Receive & place on file.
3. Dept of Administration - 2008 Budget Transfer Log. Receive & place on file.
4. Dept of Administration - Asset Maintenance Fund Expenditures. Approved.
5. Dept of Administration - Budget Status Financial Report for May 31, 2008. Receive & place on file.
6. Dept of Administration - Update from Information Services (Bob Heimann) re: Home pages for each supervisor providing relevant information including a detailed PDF of district maps, biographical information and such other things as necessary & online comment form installed on Brown County home page. Receive & place on file.
7. Dept of Administration - Information Services – Budget Status Financial Report for May 31, 2008. Receive & place on file.
8. Dept of Administration - Information Services – Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Brown County has initiated a process of creating a new image through the creation of a brand new website (\$19,800). Approved.
9. Treasurer - Financial report for the month of April 2008. Receive & place on file.
10. Treasurer - Budget Status Financial report not available. (Copy provided at meeting.) Receive & place on file.
11. Human Resources - Update to Vehicle Take Home Policy. (To be distributed at meeting.) Hold for one month.
12. Human Resources - Monthly Committee Report (June 17, 2008). Receive & place on file.
13. Human Resources - Budget Status Financial Report for May 31, 2008. Receive & place on file.
14. Communication from Supervisor Williams re: The pay scales and steps for non-represented employees, supervisors and managers be reviewed and adjusted as dictated by market demands. To Hold.
15. Request for Proposal (RFP) Risk Administration is requesting to go out for RFP for services related to possible employee benefit changes likely to be proposed for 2009. Approved.
16. Child Support Agency - Information report re: Change in Medical Support Liability Revenue for the Child Support Agency. (Held from previous meeting.) Hold for one month.
17. Child Support Agency - Budget Status Financial Report for May 31, 2008. Receive & place on file.
18. Facility Management - An Ordinance re: To Amend Sec. 3.01 (1) of the Brown County Code Entitled “Public Works Projects.” (Referred to Executive Committee.) Approve with removal of words: “County Executive.” See Resolutions, Ordinances July County Board.
19. Facility Management - Update on Computer Room Fire Suppression System. (Held from previous meeting.) Get requests for both the FM200 and Sapphire and bring back the pros and cons and the quotes.
20. Facility Management - Budget Status Financial Report for May 31, 2008. Receive & place on file.
21. Communication from Supervisor Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don’t run or are in need of great repair. With today’s fuel costs lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Refer to

Internal Auditor.

22. Audit of bills. Pay the bills.

A motion was made by Supervisor Lund and seconded by Supervisor Krueger “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 7/21/2008

**No. 10b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF JUNE 30, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on June 30, 2008 and recommends the following:

1. Review minutes of:
  - a) Library Board (5/15/08).
  - b) Park & Recreation Plan Citizens Advisory Cmte (6/4/08 & 6/18/08).Receive & place on file items a-b.
2. Communication from Supervisor Bernie Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. It appears Brown County may be paying insurance and upkeep on vehicles that do not run or are in need of great repair. With today’s fuel costs let rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Direct department heads to report back with list of vehicles.
3. Arena/Expo Centre - Event Attendance (May 2008). Receive & place on file.
4. Parks - Communication from Supervisor Kathy Johnson re: Request to have /work with DePere on having additional campsites at the Brown County Fairgrounds. (Referred from June 18, 2008 County Board.) Refer to staff with a request to revisit the previous plan for campsites at the Brown County Fairgrounds, along with information related to number of possible sites, possible revenue, payback timeline, and comments from the City of De Pere.
5. Parks - Discussion with Town of Scott re: moving of Jean Nicolet Statue. Receive & place on file.
6. Parks - Approve resolution revising the approval process for Public Works Projects over \$25,000 and under \$25,000 (Paragraph 3.01 of the Brown County Code of Ordinances. (Referred to Administration Committee & Executive Committee.) Committee approved. See Resolutions, Ordinances July County Board.
7. Parks - Budget Status Financial Report May 31, 2008. Receive & place on file.
8. Parks - Request to approve park areas open for hunting during the 2008 season. Receive & place on file.
9. Parks - Staff recommendation to eliminate the disc golf fee at Pamperin Park beginning January 1, 2009. Approve elimination of disc golf fees at Pamperin Park beginning January 1, 2009.
10. Parks - Discussion of fee schedule for athletic fields at Way-Morr Park. Draft a contract which would establish fees for youth at \$10 for 2 hours; adults - \$20 for 2 hours; and to waive fees in lieu of maintenance for the Way-Morr Youth Park Association.
11. Parks - Director’s report. Receive & place on file.
12. NEW Zoo - Budget Status Financial Report for May 31, 2008. Receive & place on file.

13. NEW Zoo - Monthly Activity Report.
  - a. Animal Collection Report June 2008. Receive & place on file items 13 and 13a.
14. NEW Zoo - Education & Volunteer Programs Report (June 2008). Receive & place on file.
15. NEW Zoo Gift Shop Concessions Revenue 2008 Report. Receive & place on file.
16. Museum - Attendance & Admissions (May 2008). Receive & place on file.
17. Museum - Budget Status Financial Report May 31, 2008. Receive & place on file.
18. Museum - Director's report. Receive & place on file.
19. Library - Request for Budget Transfer (#08-42): Interdepartmental Transfer: Request to utilize the fund balance from the library's coin-op account to pay for the balance of a print management system, which includes computer software and hardware. The system requires the public to pay for print jobs before printing. Approve.
20. Library - Communication from Supervisor John Vander Leest re: Request to review the possible open rental space at the Kress Family Branch Library. (Held from previous meeting.) Refer to staff to review rental space at the Kress Family Branch Library.
21. Library - Budget Status Financial Report for May 31, 2008. Receive & place on file.
22. Library - Report. Receive & place on file.
23. Golf Course - Request for Budget Transfer (#08-35): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: In 2008, the Golf Course budgeted \$5,000 in outlay to purchase a new utility vehicle. In lieu of a new vehicle, use those monies to 1) replace an engine in one of the existing utility vehicles for \$700; 2) purchase a new greens groomer for \$3,300; and 3) purchase a set of verticut heads for our fairway unit for \$1,000. Approve.
24. Golf Course - Request from the Wisconsin Professional Golfers Association re: using Golf Course on Wednesday May 27, 2009 for the WPGA/WGCSA Super-Pro Tournament. Approve the request from the WI Professional Golfers Association and waive fees on May 27, 2009.
25. Golf Course - Action on access request for hole #17 for Oneida Tribe. Authorize staff to form a subcommittee to discuss the request from Oneida to develop a conceptual concept for access to Hold #17 at the Brown County Golf Course with a report of findings at the next meeting.
26. Golf Course - Financial Statistics as of June 15, 2008. Receive & place on file.
27. Golf Course - Budget Status Financial Report for May 31, 2008. Receive & place on file.
28. Golf Course - Superintendent's report. Receive & place on file.
29. Audit of bills. Approve audit of bills.

A motion was made by Supervisor De Wane and seconded by Supervisor Wetzel **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ \_\_\_\_\_ Tom Hinz, County Executive \_\_\_\_\_ Date: 7/21/2008

**No. 10c -- REPORT OF "SPECIAL" EDUCATION AND RECREATION COMMITTEE OF JULY 16, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in "special" session on July 16, 2008 and recommends the following:

1. Communication from N.E.W. Zoological Society, Inc., re: Requesting that the contract fee and



\$5.00 admission fee be waived to NEW Zoo on Monday, August 4, 2008 from 6 p.m. to 8 p.m..  
Approve.

### MOTION FROM MEETING:

Communication from N.E.W. Zoological Society, Inc., re: Requesting that the contract fee and \$5.00 admission fee be waived to NEW Zoo on Monday, August 4, 2008 from 6 p.m. to 8 p.m. COMMITTEE ACTION: A motion was made by Supervisor Johnson and seconded by Supervisor Brunette to approve. Approved.

- A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 7/21/2008

### No. 10d -- REPORT OF EXECUTIVE COMMITTEE OF JULY 7, 2008

TO THE MEMBERS OF THE BROWN COUNTY  
 BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on July 7, 2008 and recommends the following motions:

1. Communication from Supervisor Julie Knier re: Request Brown County Board of Supervisors research and establish a policy relating to county-wide standards for waiving of fees for the usage of facilities and property owned or maintained by Brown County. (Held from May 12, 2008 meeting with motion: *“Refer to Corporation Counsel for final preparation and review.”*) **(Held from previous meeting.) See Ordinance below, #8 To Hold for one month.**
2. Communication from Supervisor Bernie Erickson re: Requesting a draft resolution to send to State of Wisconsin, Wisconsin Counties Association, and all Wisconsin counties to reduce the 65mph speed limits on some highways and interstates to 55 mph. (This would reduce fuel consumption in our state while making our highways safer to drive on.) Referred from June County Board. Receive & place on file. Ayes: 3 (Scray, Evans, Lund); Nays: 2 (Erickson, Zima); Excused: 2 (Vander Leest, Nicholson). Motion Carried.
3. Communication from Supervisor Mary Scray re: Request Human Resources review all legal services that Brown County obtained for various depts. from January 1, 2007 to present, i.e., what dept it was from and/or subject matter, who initiated it, dollar amounts, etc. Receive & place on file.
4. County Executive report.
  - a) Budget Status Financial Report for May 31, 2008.  
Receive & place on file.
5. Internal Auditor Report.
  - a) Budget Status Financial Report for May 31, 2008.  
Receive & place on file.
  - b) Treasurer’s Office Internal Controls (audit performed by Internal Auditor). Accept recommendations of the Internal Auditor and that they will be reviewed in 90 days for acceptance of the procedures.
  - c) Other. Communication from Supervisor Erickson re: Have each Department that shares part of the County auto fleet review which autos are really needed and report to their

committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs, let's rid the county of older expensive vehicles that put a strain on our budget. (Referred from June County Board.). Motion from Administration Committee of June 26, 2008, "Refer to the Internal Auditor." Executive Committee to assign duties to Internal Auditor. Refer back to Administration Committee to get a uniform rating system on vehicles.

6. Resolution re: Authority to Execute a 2007-2008 Labor Agreement with the Brown County Shelter Care Employees. Committee approved. See Resolutions, Ordinances July County Board.
7. Resolution re: Authority to Execute a 2009 Labor Agreement with the Brown County Corrections Officers, Local 662. Committee approved. See Resolutions, Ordinances July County Board.
8. Resolution re: Waiver of fees for the usage of facilities and property owned or maintained by Brown County. To Hold. See Resolutions, Ordinances July County Board.
9. Ordinance re: To Amend Sec. 3001 (1) of the Brown County Code Entitled "Public Works Projects." (Referred from Administration Committee & Education & Recreation Committee.) Committee approved. See Resolutions, Ordinances July County Board.
10. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to 19.85 (1)(e). In the alternative, the Executive committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85 (1) (g) of the Wisconsin State Statutes. (No Closed Session Held.)

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ \_\_\_\_\_ Tom Hinz, County Executive

Date: 7/21/2008

**No. 10e -- REPORT OF HUMAN SERVICES COMMITTEE OF JUNE 25, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on June 25, 2008, and recommends the following motions:

1. Review minutes of :
  - a. Aging & Disability Resource Center (4/25/08).
  - b. Community Options Program Appeals Cmte (4/28/08).
  - c. Community Options Program Planning Cmte (4/28/08).
  - d. Veterans' Recognition Sub Committee (4/13/08).
  - e. Human Services Board (4/17/08 & 5/15/08).
  - f. Aging & Disability Resource Center (5/22/08).
  - g. Homeless Issues & Affordable Housing Sub Cmte (5/20/08).
  - h. Children with Disabilities Education Board (5/14/08).

- i. Community Options Program Appeals Cmte (6/9/08).
- j. Veterans' Recognition Sub Committee (6/10/08).  
Receive & place on file items a-j.
- 2. Veterans Dept. - Report/update on Veterans' Services Facility (by Supervisor Rich Langan). Receive & place on file.
- 3. Veterans Dept. - Budget Status Financial Report for April 2008. Receive & place on file.
- 4. Veterans Dept. - Director's report. Receive & place on file.
- 5. Aging & Disability Resource Center - Celebrating 30 years (1977-2007). (Attached separately.) Have a resolution drafted honoring and acknowledging 30 years of work done by the Aging & Disability Resource Center. See Resolutions, Ordinances July County Board.
- 6. Aging & Disability Resource Center - Budget Status Financial Report for April 30, 2008 & May 31, 2008. Receive & place on file.
- 7. Aging & Disability Resource Center - Request for Budget Transfer (#08-40): Increase in Expenditures with Offsetting Increase in Revenue: Projection for 2008 ADRC Grant was \$1,079,192; actual contract amount - \$1,147,844 – revenue increase of \$68,652. Additionally, projection of Falls Prevention Grant at \$62,550; increase of \$69,546 brings revenues & expenses for grant to \$132,096. (See attached for explanation of usage of these monies.) Approve.
- 8. Human Services Dept. - Mental Health Center Statistics (April 2008 & May 2008). Receive & place on file.
- 9. Human Services Dept. - Bellin Psychiatric Monthly Report (April 2008 & May 2008.). Receive & place on file.
- 10. Human Services Dept. - Approval for New Non-Continuous Vendor. Approved.
- 11. Human Services Dept. - Approval of New Contract Vendors. Approved.
- 12. Human Services Dept. - Monthly Contract Update. Approved.
- 13. Human Services Dept. - Budget Status Financial Report for Mental Health Center. Receive & place on file.
- 14. Human Services Dept. -Budget Status Financial Report for Community Programs. Receive & place on file.
- 15. Human Services Dept - WCHSA meeting Minutes (April 3, 2008). Receive & place on file.
- 16. Human Services Dept. - WCHSA Annual Business Meeting – May 9, 2008. Receive & place on file.
- 17. Human Services Dept. - Presentation on Family Care. Receive & place on file.
- 18. Human Services Dept. - Director's report. Receive & place on file.
- 19. Communication from Supervisor Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Receive & place on file.
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- 20. Health Dept. – Budget Status Financial Report for April 30, 2008. Receive & place on file.
- 21. Audit of bills. To Approve.

A motion was made by Supervisor Vander Leest and seconded by Supervisor Johnson “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ \_\_\_\_\_ Tom Hinz, County Executive Date: 7/21/2008

**No. 10f -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JUNE 23, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE met in regular session on June 23, 2008, and recommends the following motions.

1. Review minutes of:
  - a) Land Information Office (LIO) Committee (5/21/08).  
Receive & place on file.
2. Land Information Office (LIO) Committee - Resolution re: Support of a Change in the Register of Deeds Recording Fee from a "Per Page" to a "Flat Fee." Committee approved. See Resolutions, Ordinances July County Board.
3. UW-Extension - Budget Status Financial Report for April 30, 2008. Receive & place on file.
4. UW-Extension - Adjust UW-Extension Table of Organization changing the student Intern position title to Co-op Student/Student Intern. Approved.
5. UW-Extension - Director's report. Receive & place on file.
6. Port/Solid Waste - Request for Budget Transfer (#08-37): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: For Single Stream Recycling Capital Project. Approved.
7. Port/Solid Waste - Incineration Discussion (Referred from Outagamie County Supervisor, Pat Stevens dated May 21, 2008. Hold for 60 days for further research by Mr. Larscheid.
8. Port/Solid Waste - Waste Transfer Station Update. Receive & place on file.
9. Port/Solid Waste - Budget Status Financial Report for April 30, 2008. Receive & place on file.
10. Port/Solid Waste - Director's report. Receive & place on file.
11. Planning Commission - Resolution Authorizing an application for a Wisconsin Community Development Block Grant for Economic Development from the Wisconsin Department of Commerce. Committee approved application. See Resolutions, Ordinances July County Board.
12. Planning Commission - MS 4 Stormwater Management Permit Ordinance. Hold for one month.
13. Planning Commission - Budget Status Financial Report for May 31, 2008. Receive & place on file.
14. Planning Commission -Request for staff updates on recommendations and development options on land east of the current jail site (standing item). Receive & place on file.
15. Planning Commission - Director's report. Receive & place on file.
16. Zoning - Request for waiver, after the fact fee, for shoreland permit. To red tag construction until a site plan with elevations is received. When done, penalties will be waived. If not received, double fees will be implemented.
17. Zoning - Budget Status Financial Report for May 31, 2008. Receive & place on file.
18. Highway- Budget to Actual State Billing 2008. Receive & place on file.
19. Highway - Question from Supervisor Bill Clancy re: Assistance towards highway repair work. Receive & place on file. Ayes: 3 (Erickson, Fleck, Kaster); Nays: 1 (Dantinne); Excused: 1 (Haefs). Motion Carried.

#19a. Highway - Communication from Supervisor Kaster re: Brown County should look into share cost operating asphalt plants in surrounding counties or purchasing from surrounding counties depending on location of project. (Referred from June County Board.) Direct staff to check with surrounding counties regarding asphalt plants and report back in 30 days.

#19b. Highway - Communication from Supervisor Erickson re: Have each department that shares

part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Receive & place on file.

20. **Closed Session:** The committee may entertain a motion and to enter into closed session for the purpose of considering performance evaluation data of employees over which it exercises jurisdiction and responsibility and for the purpose of considering certain work assignment issues where competitive and bargaining reasons require a closed session as provided at Wis. State Stats. Section 19.845 (1) (c) .
  - a) Enter into closed session.
  - b) Return to regular order of business.
  - c) To review in six months.
21. Audit of bills. Approve payment of bills.
22. Register of Deeds – Budget Status Financial Report for April 2008 and Property Listing Dept. – Budget Status Financial Report for May 31, 2008. Receive & place on file.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine “to adopt.” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Tom Hinz, County Executive Date: 7/21/2008

# **No. 10f(i) -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF JUNE 23, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on June 23, 2008, and recommends the following motions.

1. Report on Land & Water Resource Management Plan 2009-2013.
  - a) Timeline.
  - b) Local Advisory Committee Meeting of July 30, 2008.  
Receive & place on file.
2. Land Conservation Department Budget Update. Receive & place on file.
3. Animal Waste Storage Facility Inspections letter. Receive & place on file.
4. Variance request to build Manure Storage Facility closer than 250 feet from property line Strebel Farms. (Plans & maps will be available at meeting for review.) Approve.
5. Request for Budget Transfer (#08-39): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: Request to transfer \$10,000 non outlay to outlay. Approve.
6. Request for Budget Transfer (#08-38): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: \$31,701 additional cost share dollars and \$480 additional staffing dollars from DATCP SWRM grant. Approve.
7. Director's report. Receive & place on file.

A motion was made by Supervisor DeWane and seconded by Supervisor Kaster “**to adopt.**” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\      Tom Hinz, County Executive       Date: 7/21/2008

**No. 10g -- REPORT OF PUBLIC SAFETY COMMITTEE OF JULY 8, 2008**

TO THE MEMBERS OF THE BROWN COUNTY  
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on July 8, 2008, and recommends the following motions:

1. Review minutes and reports of:
  - a) Emergency Medical Services (EMS) Council (5/21/08).  
Receive & place on file.
2. Communication from Supervisor Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Refer to the Internal Auditor.
3. Volunteers in Probation – Monthly Statistics (May 31, 2008). Receive & place on file.
4. Teen Court - May 2008 Teen Court Stats. Receive & place on file.
5. Public Safety Communications – Communication from Supervisor Nicholson re: To have the county cross train for the position of Management Information Specialist. (Referred from June County Board.) Bring back with a monthly status report as part of the Director's report.
6. Public Safety Communications – Budget Status Financial Report for May 31, 2008. Receive & place on file.
7. Public Safety Communications - Lessons learned from Sauk County flood. Receive & place on file.
8. Public Safety Communications – Request to apply for FEMA FY 2008 EOC Grant. Approve.
9. Public Safety Communications – Request for apply for Radio Replacement Grant (Round 4). Hold for one month.
10. Public Safety Communications – Discuss EMPG Grant Opportunity. Approve application for EMPG grant.
11. Public Safety Communications – Director's report. Receive & place on file.
12. Sheriff – Communication from Supervisor Knier re: Request the Sheriff's Department estimate and itemize the cost to Brown County taxpayers to service the probation and parole office being erected in Ledgeview. (Referred from June County Board.) Receive & place on file.
13. Sheriff – Ordinance re: Housing Outdoor Dogs (To be codified as 30.07 Brown County Code of Ordinances. (Referred from June County Board meeting.) (Item Deleted from agenda.)
14. Sheriff – Key Factor Report 2008 with Jail Average Daily Population by month and overtime by expenditures by division/session 2008 – for June 2008 meeting. Receive & place on file.
15. Sheriff - Request for Budget Transfer (#08-44): Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category: As budgeted for 2008, the costs for the Drug

Task Force dog and related training costs were lumped together in outlay. This budget transfer removes the training portion from outlay and reallocates it to the training account where the expenses were posted. Outlay budget amount was \$10,672; dog cost \$6,400; leaving \$4,272 for training. Approve.

16. Sheriff – Request for Proposal (RFP) for Jail Management System Project #1310. Approve.
17. Sheriff – Budget Status Financial Report for May 31, 2008. Receive & place on file.
18. Sheriff – Report. Receive & place on file.
19. Clerk of Courts, Circuit Courts, Medical Examiner & District Attorney Budget Status Financial reports for May 31, 2008. Receive & place on file.
20. Audit of bills. Approve audit of bills.

A motion was made by Supervisor Nicholson and seconded by Supervisor Evans “to adopt.” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \_\_\_\_\_ \s\ \_\_\_\_\_ Tom Hinz, County Executive Date: 7/21/2008

**No. 11 -- RESOLUTIONS, ORDINANCES:**

**No. 11a -- ORDINANCE REGARDING: TO AMEND SEC. 3.01(1) OF THE BROWN COUNTY CODE ENTITLED “PUBLIC WORKS PROJECTS”**

The Brown County Board of Supervisors does ordain as follows.

Section 1: Section 3.01 (1) of the Brown County Code is hereby amended to read as follows:

3.01 PUBLIC WORKS PROJECTS. (1) Public Work, How Done. All public work undertaken by Brown County or any agency thereof, including any contract for the construction, repair, remodeling, or improvement of any public work, building, or furnishing of supplies or materials of any kind where the estimated cost of such work will exceed \$25,000, shall be let by contract to the lowest responsible bidder after review and approval by the appropriate oversight committee and the full County Board. Any public work, the estimated cost of which does not exceed \$25,000, once the funds have been provided by the County Board by either the budgetary or transfer process, shall be let ~~by the County Board after Committee review.~~ by contract after review and approval of the responsible county department. If the estimated cost of any public work is between \$5,000 and \$25,000, the County shall give a Class 1 notice under Ch. 985, Stats., before it contracts for the work or shall contract with a person qualified as a bidder under s. 66.0901(2), Stats. A contract, the estimated cost of which exceeds \$25,000 shall be let and entered into under s. 66.0901, excepting that the County Board may by a three-fourths vote of all the members entitled to a seat, provide that any class of public work or any part thereof may be done directly by the County without submitting the same for bids. This subsection does not apply to highway contracts which the County Highway Officials or employees are authorized by law to let or make. (Sec. 59.52(29), Wis. Stats.)

Section 2: This Ordinance shall become effective upon passage and publication.

Respectfully submitted,  
ADMINISTRATION

COMMITTEE  
COMMITTEE

EXECUTIVE

EDUCATION & RECREATION

COMMITTEE

A motion was made by Supervisor Lund and seconded by Supervisor Warpinski **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Tom Hinz, County Executive	Date: 7/21/2008
Approved by: _____ \s\ Darlene K. Marcelle, County Clerk	Date: 7/22/2008
Approved by: _____ \s\ Mary Scray, Vice Board Chair	Date: 7/24/2008

**No. 11b -- RESOLUTION REGARDING: WAIVER OF FEES FOR THE USAGE OF FACILITIES AND PROPERTY OWNED OR MAINTAINED BY BROWN COUNTY.**

A motion was made by Supervisor Evans and seconded by Supervisor Lund **“to refer back to Committee.”** Voice vote taken. Motion carried unanimously with no abstentions.

**No. 11c-- RESOLUTION REGARDING: AUTHORITY TO EXECUTE A 2009 LABOR AGREEMENT WITH THE BROWN COUNTY CORRECTIONS OFFICERS, LOCAL 662**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a one (1) year labor agreement on behalf of Brown County with the Brown County Corrections Officers, Local 662, for the year 2009 effective January 1, 2009, which agreement shall provide the following major changes from the 2007-2008 labor agreement.

All items, with the exception of wages, or except as specifically provided otherwise, will be prospective effective the date of signing of the agreement.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. Change all references from local 75 to Teamsters General Local UNION 662

2. **Article 1 – Recognition – Dues Check off- Fair Share**

Add the following at line 45: The Employer agrees to deduct from the paycheck of all employees covered by this Agreement voluntary contributions to DRIVE. DRIVE shall notify the Employer of the amounts designated by each contributing employee that are to be deducted from the employee's paycheck on a bi-weekly basis for all weeks worked. The phrase “weeks worked” excludes any week other than week in which the employee earned a wage. The Employer shall transmit to DRIVE National Headquarters monthly, the total amount deducted along with the name of each employee on whose behalf a deduction is made, the employee's clock number and the amount



deducted from the employee's paycheck.

### **3. Article 14 Hours of Work**

Amend the following beginning lines 321 – 330

~~For scheduling purposes, holidays, vacations, days off, comp time and personal leave days will begin four (4) hours after the end of the employee's regularly scheduled shift, and will extend to the start of the employee's next regularly schedule shift. No employee will be forced to fill a vacancy while on vacation, holiday, day off, personal leave, or comp time, unless these scheduling procedures have failed to fill the vacancy.~~

-

- ~~1. Volunteers from affected sections.~~
- ~~2. Volunteers from the entire jail~~
- ~~3. Force employees from the affected section~~
- ~~4. Force employees from the entire jail.~~

-

Briefing period is part of the normal workday and without additional compensation.

ADD: No Employee will be forced to work over their normal shift if they are going on vacation, holiday, day off, personal leave day or comp time if there are other Employees available that have not been forced or volunteered to work overtime during their normal schedule of at least two ten hour shifts within five scheduled days of the day in question except in an emergency. No employee will be forced to return to work prior to their regularly scheduled shift when returning from a vacation, holiday, day off, personal leave day, or comp time as long as there are employees available to fill a vacancy by volunteers or inversing the Master Seniority list.

#### **Shift Premiums:**

Increase 2<sup>nd</sup> Shift to \$0.40 and 3<sup>rd</sup> to \$0.50

-

### **4. Article 15 – Seniority**

Add the following beginning line 429

The ability to speak a foreign language shall not supersede the rights of seniority, as sole criteria of maintaining a position.

-

### **5. Article 19 – Insurance**

Amend the insurance language as follows:

~~Employees may also participate in the Co-Pay HSP and the County will pay up to the premium amount paid by the County for the Basic Health Plan with the employee paying the balance of the premium.~~

If any employee is laid off, the County shall pay its share of the insurance premium for any premiums due the month following the month for which the layoff occurred. The employee shall be required to pay their share of the premium.

#### **Health and Dental Insurance**

Coverage shall be as outlined in the final document.

-

~~Effective with January 1, 2005 coverage,~~ full time employees shall pay (7.5 %) seven and a one-half percent of the single or family premium per month for the PPO Plan, HSP Plan, and dental plan. The

County shall pay ninety-two and one-half percent (92.5%) of the single or family premium for the PPO Plan, ~~HSP Plan~~ and dental plan.

The following changes to the PPO plan are effective ~~midnight December 31, 2006~~.

- Ambulance usage for medically necessary events will be paid at 95%.
- A 3 – tier formulary will be followed for all prescriptions:
 

20% Generic -	20% employee co-pay (no change)
25% Preferred -	25% employee co-pay plus cost difference
25% + \$15 Non-preferred	25% employee co-pay + cost difference +
\$15.00	surcharge
- There will be a \$50 penalty charged for non-emergency use of the emergency room. Emergency (defined as): An acute, sudden onset of a sickness or bodily injury which is life threatening or will significantly worsen without immediate medical or surgical treatment. (Regardless of final diagnosis).

The following changes will take place effective January 1, 2007.

~~Based on the 2007 HSP enrollments should the number fall below 10% of total Brown County Corrections Officer employees, the HSP will discontinue effective January 1, 2008.~~

Employees ~~hired after January 1, 2007~~ will ~~only~~ be offered the PPO plan.

~~Effective January 1, 2008, the PPO out-of-network deductible and HSP deductible will change as follows:~~

Maximum allowable fee as used in the PPO and Usual and Customary fee ~~as used in the Basic and HSP plans~~ are intended to be synonymous terms.

#### **6. Article 20 Casual Days**

Amend line 628 to allow the use of sick days while casual days are available.

#### **7. Article 27: Funeral Leave or Bereavement**

Amend the following; Mother/Father in-law to three (3) day provision

#### **8. Article 28: Uniform Allowance**

Increase to \$325.00 effective Jan 1/2009

#### **9. Article 30: Wisconsin Retirement System**

Increase contract Employer rate of contribution on behalf of Employees by the same percentage increase as wages

#### **10. Article 31: Wages**

Revise to reflect a 1.5% wage increase effective the first pay period of January 1, 2009 and a 1.5% wage increase the first pay period of July 1, 2009.

#### **11. Article 3: Parking**

Add the following

Mileage will be reimbursed at the IRS rate in effect

## 12. Memorandums of Agreement

Overtime Distribution Memo - Modify as follows  
 Signing for vacation Memo - Modify as follows  
 Promotional Procedure - Resign  
 Insurance - Delete

### **Overtime Distribution Memorandum**

For purposes of scheduling when Correctional Officer vacancies occur, supervisors will utilize this established call – in procedure or will designate who will be responsible to use the call in procedure. Any call in may vary due to gender specific requirements. Correctional Officers are not eligible to fill Corporal, Lance Corporal, or Training Officer Overtime.

To minimize forced overtime, a junior employee volunteering for all eight hours of a vacancy will prevail over a senior employee volunteering for four hours. The exception is when the senior employee finds a volunteer to cover the remaining four hours of the vacancy prior to the five-day period of no bumping.

~~No employee will be forced to work more than three (3), twelve (12) hour shifts in a five (5) calendar day period except in an emergency. Twelve (12) hour shifts on a voluntary basis also count toward the maximum. Officers will not be entitled to cancel any pre-signed overtime within five (5) days of the scheduled overtime.~~

**No employee will be forced to work overtime if he/she has been forced or volunteered to work overtime twice or more when scheduled in a five (5) day schedule of the date in question.**

**ADD: All overtime will be filled by using the master seniority list for line officers and master seniority separately for Corporals. Qualifications will be considered when filling Corporal vacancies. All forced overtime will be by inversing these lists and taking into consideration whether or not an officer being forced during his/her normal schedule has already met their obligations reference in the hours of work article i.e.: (forced or volunteered for overtime a minimum of at least two ten hour shifts in five (5) scheduled days).**

Unless mutually agreed, no employee volunteering for overtime may cancel their overtime within five (5) days of their scheduled overtime.

A senior employee can bump a junior employee from a scheduled overtime assignment, providing the bump is made five (5) days prior to the day the overtime is available. Junior employees and Corporals signing within the five (5) day period are not subject to being bumped.

A Corrections Officer may bump a Corporal or Lance Corporal from a scheduled Line Officer overtime assignment providing the bump is made five (5) days prior to the day the overtime is available.

Approve schedule vacancies will promptly be posted by management.

Corporals and Lance Corporals volunteering for Correction Officers overtime will be paid commensurate to the Correctional Officer work opportunity. Corporals, Lance Corporals and Training Officers forced to work a Correctional Officer overtime opportunity will be paid commensurate with their rank.

~~Procedure for scheduling approved corporal vacancies. Corporals must be qualified for the vacancy.~~

- 
- 1. ~~Offer to corporals in the section in seniority order.~~
- 2. ~~Offer to corporals within the jail in seniority order.~~
- 3. ~~Force corporals within the section by inverse seniority.~~
- 4. ~~Force corporals within the jail by inverse seniority.~~

~~Call in procedure with more than four (4) hours notice.~~

- 
- 1. ~~Offer to employees by master seniority.~~
- 2. ~~Offer to corporals by seniority.~~
- 3. ~~Force within section by inverse seniority.~~
- 4. ~~Force Corrections Officers within the jail by inverse seniority.~~

Call in Procedure with four (4) hours or less notice

1. Make announcements over PA systems, assignment will be made to the senior **applicable (i.e.: line officer or corporal)** employee responding within the first half hour after the announcement.
2. If no one comes forward in Step 1, management with time permitting will attempt to fill the vacancy from off duty CO's at it's discretion without regard to seniority.
3. **Force by inverse seniority those employees at facilities using Master seniority and taking into consideration whether or not an employee has been forced or volunteered for at least two ten hour shifts twice or more when scheduled within five (5) scheduled days of the date in question. Employees volunteering for overtime will not be forced to work additional hours than they volunteered for unless this consideration has been met. (Volunteering for over time on employee's day off will not be considered during any forced over time)**  
Employees volunteering for an overtime assignment will not be forced for additional hours unless the procedures listed above failed to fill the hours.

### Modify Signing for Vacations as follows:

#### Signing for Vacations

The parties agree to the following as a matter of practice: Vacation scheduling procedures for vacation signing, ~~will be is typically~~ initiated ~~in~~ on the 15<sup>th</sup> of November for the following year.

#### SIGNING FOR VACATIONS

1. 1<sup>st</sup> SIGNING: in determining vacation selection, when choosing the amount of vacation days permissible to sign that it be unlimited based on seniority. **Holidays (six (6) full days and three (3) half days) will be used in 2<sup>nd</sup> signing)**  
**All officers shall be assigned one calendar day on which they must be prepared to select their vacations or pass. Any one passing shall be allowed to select at a later date but will not be allowed to bump any one from previously selected vacation dates.**
2. 2<sup>nd</sup> SIGNING: It will be permissible to sign for any remaining vacation, casual, or personal days **or Holidays.**
3. If the first two signings are not complete, any officer requesting vacation time off (via request card) are required to check with senior officers in their assigned section as to whether he/she desires the particular day off. If no senior officer desires the specified day, the request will be approved by

administration.

4. ~~After the 1<sup>st</sup> and 2<sup>nd</sup> signings are completed, the vacation books will be put away. Request cards will be used to request all remaining time off.~~
5. ~~Signing the vacation book will be performed by seniority. Once the vacation book gets to the senior officer he/she will have two (2) working days to make their selection.~~
6. Cancellations: There will be no cancellation of vacation, comp time, casual or personal days until after the second signing is completed. Cancellations must be approved by administration.
  - (a) Cancellations must be received no later than the 25<sup>th</sup> day of the month preceding the day(s) to be cancelled.
7. Vacation will be allowed only on the shift or section assigned to.
8. Vacation voided because of transfer, retirement or death will be left open for **officer filling the vacant position officers** to take or refuse. Seniority will prevail after refusal. Vacation weeks that become available after the vacation signing process will be reposted for a period of ten working days. If the vacation opportunity is less than ten days away, the vacation opportunity will be posted and awarded on a first come first serve basis.
9. Officers cannot sign for more vacation, casual, personal and compensation time than they accrued.
10. Employees shall be entitled to take vacation in one-half (1/2) day segments, provided that such request cannot be made more than 10 days in advance of the requested time off.
11. All vacations must be requested at least 72 hours in advance.

Vacations are determined in seniority order by section and classification.

#### **MEMORANDUM OF UNDERSTANDING** **Overtime Distribution Procedure**

For purposes of scheduling when Correctional Officers vacancies occur, supervisors will utilize this established call-in procedure or will designate who will be responsible to use this call-in procedure. Any call-in may vary due to gender specific requirements. Correctional Officers are not eligible to fill Corporal, Lance Corporal, or Training Officer Overtime.

To minimize forced overtime, a junior employee volunteering for all eight hours of a vacancy will prevail over a senior employee volunteering for four hours. The exception is when the senior employee finds a volunteer to cover the remaining four hours of the vacancy prior to the five-day period of no bumping.

No employee will be forced to work more than three (3), twelve (12) hour shifts in a five (5) calendar day period except in an emergency. Twelve (12) hour shifts scheduled on a voluntary basis also count toward the maximum. However, the same officer is not entitled to cancel any pre-signed overtime shift within the same five (5) day work week.

Unless mutually agreed, no employee volunteering for overtime may cancel their overtime within five

(5) days of their scheduled overtime.

A senior employee can bump a junior employee from a scheduled overtime assignment, providing the bump is made five (5) days prior to the day the overtime is available. Junior employees and Corporals signing within the five (5) day period are not subject to being bumped.

A Corrections Officer may bump a Corporal or Lance Corporal from a scheduled Line Officer overtime assignment providing the bump is made five (5) days prior to the day the overtime is available.

Approved schedule vacancies will promptly be posted by management.

Corporals and Lance Corporals volunteering for Correctional Officer overtime will be paid commensurate to the Correctional Officer work opportunity. Corporals, Lance Corporals and Training Officers forced to work a Correctional Officer overtime opportunity will be paid commensurate with their rank.

Procedure for scheduling approved corporal vacancies. Corporals must be qualified for the vacancy.

5. Offer to corporals in the section in seniority order.
6. Offer to corporals within the jail in seniority order.
7. Force Corporals within the section by inverse seniority.
8. Force corporals within the jail by inverse seniority.

Call in procedure with more than four (4) hours notice.

- ~~1. Offer to those employees on their regularly scheduled day off, in seniority order, from sections where the vacancy exists.~~
- ~~2. Offer to employees on adjacent shifts within the section, in seniority order, to cover both ends of the vacancy.~~
- ~~3. Offer to employees on adjacent shifts within the jail, in seniority order, to cover both ends of the vacancy.~~
- 
1. Offer to employees by master seniority.
2. Offer to corporals by seniority
3. Force within section by inverse seniority.
4. Force Corrections Officers within the jail by inverse seniority,

Call in Procedure with four (4) hours or less notice.

1. Make announcement over PA systems, assignment will be made to the senior employee responding within the first half hour after the announcement.
2. If no one comes forward in Step 1, management will time permitting attempt to fill the vacancy from off duty CO's at it's discretion without regard to seniority.
3. Force by inverse seniority per five (5) and six (6) above.

Employees volunteering for an overtime assignment will not be forced for additional hours unless the procedure listed above have failed to fill the vacancy.

-

Respectfully submitted,  
EXECUTIVE COMMITTEE

A motion was made by Supervisor Johnson and seconded by Supervisor De Wane “to adopt.” Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       /s/      Tom Hinz, County Executive       Date: 7/21/2008

**No. 11d -- RESOLUTION REGARDING: AUTHORITY TO EXECUTE A 2007-2008 LABOR AGREEMENT WITH THE BROWN COUNTY SHELTER CARE**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a two (2) year labor agreement on behalf of Brown County with the Brown County Shelter Care Employees, for the years 2007-2008 effective January 1, 2007, which agreement shall provide the following major changes from the 2006 labor agreement.

All items, with the exception of wages, or except as specifically provided otherwise, will be prospective effective the date of signing of the agreement.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

1. ARTICLE 4. WAGES

Revise to reflect:

1.5% wage increase	Effective December 31, 2006
1.5% wage increase	Effective July 1, 2007
1.5% wage increase	Effective December 30, 2007
1.5% wage increase	Effective June 29, 2008

C. Wisconsin Retirement System:

The WRS contribution will be increased commensurate with the wage increases.

2. ARTICLE 22. INSURANCE

Effective December 31, 2007, the PPO out-of-network deductible will change as follows:

Individual from \$200 to \$250  
Family aggregate from \$600 to \$700

The following changes will take place effective January 1, 2007.

- There will be a ~~\$25~~ \$50 penalty charged for non-emergency use of the emergency room. Emergency (defined as): An acute, sudden onset of a sickness or bodily injury which is life threatening or will significantly worsen without immediate medical or surgical treatment. (Regardless of final diagnosis).
- Ambulance usage for medically necessary events will be paid at 95%.

A 3-tier formulary will be followed for all prescriptions effective the first day of the month following ratification by the parties:

	<u>From:</u>	<u>To:</u>
Generic	20%	20% employee co-pay (no change)
Preferred	20% + cost difference	25% employee co-pay + cost difference
Non-preferred	20% + cost difference + \$15.00 surcharge	25% employee co-pay + cost difference + \$15.00 surcharge

3. DURATION  
Two year agreement.
4. MEMORANDUMS OF UNDERSTANDING  
Resign the following:

On-Call Employees  
Tuition Assistance Program  
Breaks  
Casual Day / Disability Plan Enrollment Periods  
Qualification for Sick Leave Benefits  
Mandatory Overtime Policy

Respectfully submitted,  
EXECUTIVE COMMITTEE

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\      Tom Hinz, County Executive       Date: 7/21/2008

**No. 11e -- RESOLUTION REGARDING: HONORING AND ACKNOWLEDGING 30 YEARS (1977-2007) OF WORK DONE BY THE AGING & DISABILITY RESOURCE CENTER**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, for the past 30 years, the AGING & DISABILITY RESOURCE CENTER has lived its mission to build a community that values, empowers, and supports seniors, persons with disabilities and their caregivers; and

WHEREAS, the AGING & DISABILITY RESOURCE CENTER accomplished its mission through building collaborations, advocating for programs and by involving the very people they serve, giving them a voice in services and delivery; and

WHEREAS, the AGING & DISABILITY RESOURCE CENTER is the place to go when facing the challenges that come with changes in health, disability and age. The Center’s staff listens to and respects the goals, hopes and dreams of the persons they serve; and

WHEREAS, the AGING & DISABILITY RESOURCE CENTER has Centers in Green Bay,



Denmark, Pulaski and De Pere designed for older, disabled adults to come, socialize, have a meal; these centers also have meetings to educate seniors on Defensive Driving, tax preparation, computer classes, etc.; and

WHEREAS, it would be amiss to not mention the commitment and contribution of the 525 volunteers who have provided nearly 30,000 service hours and driven more than 21,000 donated miles (dollar value of these hours amounts to \$221,627); volunteers who have compassion, enthusiasm and commitment are essential to the AGING & DISABILITY RESOURCE CENTER; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby expresses its appreciation to the AGING & DISABILITY RESOURCE CENTER for its contribution to quality activities for our senior citizens, persons with disabilities and their caregivers; also, that these services will continue for the next 30 years and beyond in Brown County, Wisconsin.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the County of Brown to be affixed.

Done at the City of Green Bay, this 16<sup>th</sup> day of July, in the year 2008.

\s/ Guy Zima  
CHAIR

\s/ Mary Scray  
VICE CHAIR

\s/ Darlene K. Marcelle  
County Clerk

A motion was made by Supervisor Clancy and seconded by Supervisor Fleck **“to adopt.”** Voice vote taken. Motion carried unanimously with no abstentions.

**No. 11f -- RESOLUTION REGARDING: SUPPORT OF A CHANGE IN THE REGISTER OF DEEDS RECORDING FEE FROM A “PER PAGE” TO A “FLAT FEE”**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Wisconsin Act 339 created a statewide Land Information Program in 1989 for the purpose of facilitating land records modernization within each County across the State; and

WHEREAS the Brown County Board, like other counties across the state, established a Land Information Office Committee in 1990 for the purpose of directing and supervising the County’s Land Information Program and Geographic Information System; and;

WHEREAS, Per Wisconsin State Statutes 59.72 and 59.43, each County funds its Land Information Program through real estate document recording fees collected in the Register of Deeds office (see attachment 1); and

WHEREAS, State Statute 59.72 allows the County to retain \$5 from the fee for recording or filing the first page of each instrument that is recorded or filed under s. 59.43 (2) into a Special Revenue

Account to be used as follows:

- \$4 is used to develop, implement, and maintain the countywide plan for land records modernization; and
- \$1 is used to develop and maintain public access to land information through the Internet; and

WHEREAS, the ~~\$4~~ retained fees ~~portion~~ to be used to develop, implement, and maintain land information is no longer sufficient to fund the County's Land Information Program, and

WHEREAS insufficient funding could adversely affect the County's ability to provide basic public records to our constituents and to support vital county services such as assessment mapping, E911, planning and economic development, land conservation, and other activities; and

WHEREAS, the real estate recording fees in Wisconsin are significantly lower than similar fees collected in neighboring states (see attachment 2).

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors respectfully requests that the Real Estate Recording Fee collected under State Statute 59.43 (2) (ag) be changed to a flat fee of \$25 per document and that the distribution of the fee under State Statute 59.72 (5)(a) be changed to ~~\$8~~ \$10 to the Department of Administration; 59.72(5)(b) changed to a County may retain ~~\$6~~ \$8 of the ~~\$8~~ \$10 if the County has established a Land Information Office under sub. 3; and change 59.72(5)(b)(3) to the county uses \$6 of each \$8 fee retained under this paragraph to develop, implement, and maintain the countywide plan for land records modernization and \$2 of each \$8 fee retained for the provision of land information on the Internet.

BE IT FURTHER RESOLVED that the flat fee of \$25 per document be distributed as follows:

- \$2 to the Wisconsin Department of Administration;
- \$6 retained by the county to develop, implement, and maintain the countywide plan for land records modernization;
- \$2 retained by the county for the provision of land information on the Internet
- \$15 retained by the county for general purpose revenue;

Attachment 3 provides a comparison of current & proposed document recording fees.

BE IT FURTHER RESOLVED, that this resolution be distributed to all other Counties in the State to gain their support and to the Wisconsin Counties Association.

Respectfully submitted,

LAND            INFORMATION            OFFICE            (LIO)  
COMMITTEE

PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE

**Fiscal Impact:** See Attachment 3

## ATTACHMENT 1 TO RESOLUTION

### *Wisconsin State Statute 59.72*

#### **59.72 Land information.**

(1) DEFINITIONS. In this section:

(a) "Land information" means any physical, legal, economic or environmental information or characteris concerning land, water, groundwater, subsurface resources or air in this state. "Land information" incli information relating to topography, soil, soil erosion, geology, minerals, vegetation, land cover, wildlife, associ natural resources, land ownership, land use, land use controls and restriction, jurisdictional boundaries, assessment, land value, land survey records and references, geodetic control networks, aerial photographs, m planimetric data, remote sensing data, historic and prehistoric sites and economic projections.

(b) "Land records" means maps, documents, computer files and any other storage medium in which i information is recorded.

(c) "Local governmental unit" means a municipality, regional planning commission, special purpose dis or local governmental association, authority, board, commission, department, independent agency, institution office.

(3) LAND INFORMATION OFFICE. The board may establish a county land information office or i direct that the functions and duties of the office be performed by an existing department, board, commission, age institution, authority, or office. If the board establishes a county land information office, the office shall:

(a) Coordinate land information projects within the county, between the county and local governme units, between the state and local governmental units and among local governmental units, the federal government the private sector.

(b) Within 2 years after the land information office is established, develop and receive approval f countywide plan for land records modernization. The plan shall be submitted for approval to the departmen administration under s. 16.967 (3)(e).

(c) Review and recommend projects from local governmental units for grants from the departmen administration under s.16.967 (7).

(4) AID TO COUNTIES. A board that has established a land information office under sub. (3) may appl the department of administration for a grant for a land information project under s.16.967 (7).

(5) LAND RECORD MODERNIZATION FUNDING. (a) Before the 16th day of each month a registe deeds shall submit to the department of administration \$7 from the fee for recording or filing the first page of e instrument that is recorded or filed under s. 59.43 (2) (ag) 1. or (e), less any amount retained by the county under (b).

(b) A county may retain \$5 of the \$7 submitted under par. (a) from the fee for recording or filing the page of each instrument that is recorded or filed under s. 59.43 (2) (ag) 1. or (e) if all of the following conditions met:

1. The county has established a land information office under sub. (3).
2. A land information office has been established for less than 2 years or has received approval f countywide plan for land records modernization under sub. (3) (b).
3. The county uses \$4 of each \$5 fee retained under this paragraph to develop, implement, and maintain countywide plan for land records modernization and \$1 of each \$5 fee retained under this paragraph for the provi of land information on the Internet, including the county's land information records relating to housing.

History: 1989 a. 31, 339; 1995 a. 201 s. 457; Stats. 1995 s. 59.72; 1997 a. 27 ss. 2175aj to 2175c, 9456 (3m); 2001 a. 16, 104; 2003 a. 33 s. 2811; 2003 a. 48 ss. 10, 11; 2003 a. 206 ss. 8 to 9, 23, 24; 2005 a. 25 ss. 1236 to 1238, 249

#### Attachment 2 to Resolution:

**Comparison of real estate document recording fees in neighboring states**

	<b>Wisconsin</b>	<b>Michigan</b>	<b>Illinois</b>	<b>Iowa</b>	<b>Minnesota</b>
<b>Recording Fee Real Estate Documents</b>	\$11- 1st page plus \$2 each add'l page	\$14- 1st page plus \$3 each add'l page	\$36 each up to 4 pages, \$1 each add'l page	\$7 - 1st page, \$5 each add'l page, plus \$5 for deeds	\$46
	\$2 of 1st page to Wis.DOA and \$5 to County LIO	\$4 of 1st page to State MSSR Fund	Incl. \$12 recording fee plus \$4 automation charge, \$10 GIS charge, and \$10 surcharge for State rental housing support program	Fees shall not exceed \$50 per document	\$10.50 to State Treasury Fund, \$10 to Recorder Tech Fund, \$11 Unallocated Fund, \$14.50 County General Fund

**ATTACHMENT 3:****CURRENT & PROPOSED RECORDING FEES****Recording Fees (Current)**

\$11 for the first page, plus \$2 each additional page

Breakdown:

\$11 first page

\$2 DOA (State)

\$4 County LIO

\$1 County Public Access Fund

\$4 County General Fund

\$2 additional pages

\$6.80 (average per/doc based on 4.4 average pages/doc) to County General Fund

**Recording Fees (Proposed)**

\$25 Flat Fee per Document

\$2 DOA (State)

\$6 County LIO

\$2 County Public Access Fund

\$15 County General Fund

**Using the above scenarios and recording 50,000 documents per year:****Current**

\$100,000 to DOA

\$200,000 to LIO

**Proposed**

\$100,000 to DOA

\$300,000 to LIO

\$50,000 to Public Access  
\$540,000 to General Fund

\$100,000 to Public Access  
\$750,000 to General Fund

A motion was made by Supervisor Fleck and seconded by Supervisor Krueger **“to adopt”**.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to amend the resolution as follows: the 5<sup>th</sup> Whereas, delete \$4 and portion and add after retained “fees”; Now, therefore, be it resolved, change line four by deleting \$8 and adding “\$10”; on line five by deleting \$6 and adding “\$8” and also by deleting \$8 and adding “\$10”; and under Be it further resolved, third bullet after retained add “by the county”.**” Voice vote taken to amend resolution. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Dantine and seconded by Supervisor Andrews **“to adopt the resolution as amended”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\      Tom Hinz, County Executive       Date: 7/21/2008

**No. 11g -- RESOLUTION REGARDING: AUTHORIZING AN APPLICATION FOR A WISCONSIN COMMUNITY DEVELOPMENT BLOCK GRANT FOR ECONOMIC DEVELOPMENT FROM THE WISCONSIN DEPARTMENT OF COMMERCE**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE  
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County participates in the Wisconsin Community Development Block Grant for Economic Development program; and

WHEREAS, Federal monies are available under the Community Development Block Grant program, administered by the State of Wisconsin, Department of Commerce, for the purpose of economic development; and

WHEREAS, after public meeting and due consideration, the Planning, Development and Transportation Committee has recommended that an application be submitted to the State of Wisconsin for the following project:

James Leick, d.b.a. Greenleaf Ledge Dairy, LLC loan of \$100,000 to purchase 200 cows.

To keep and maintain one (1) existing full time position and to create up to four (4) new full time positions.

Over \$1.2 Million in new private investment.

\$6,000 in Administration funds will be provided to the Planning Department, and

WHEREAS, it is necessary for the Brown County Board of Supervisors to approve the preparation and filing of an application for the County to receive funds from this program; and

WHEREAS, the Brown County Board of Supervisors has reviewed the need for the proposed project and the benefits to be gained therefrom.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors does

approve and authorize the preparation and filing of an application for the above-named project; and the County Executive is hereby authorized to sign all necessary documents on behalf of the County, and that authority is hereby granted to the Brown County Planning Department to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution.

Respectfully submitted,  
PLANNING, DEVELOPMENT AND  
TRANSPORTATION COMMITTEE

**Fiscal Impact:** Not Applicable

A motion was made by Supervisor Dantinne and seconded by Supervisor Andrews **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by:       \s\      Tom Hinz, County Executive       Date: 7/21/2008

**No. 12 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.**

A motion was made by Supervisor Warpinski and seconded by Supervisor De Wane to allow for a late communication. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 12a -- FROM SUPERVISOR NICHOLSON REGARDING: TO REVIEW PACKERLAND’S ODOR COMPLAINTS OVER THE LAST TWO YEARS.**

Refer to Human Services Committee.

**No. 13 -- BILLS OVER \$5,000 FOR PERIOD ENDING JULY 1, 2008**

A motion was made by Supervisor Clancy and seconded by Supervisor Nicholson **“to pay the bills over \$5,000 for period ending July 1, 2008”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 13 -- CLOSING ROLL CALL:**

Present: Warpinski, De Wane, Nicholson, Theisen, Krueger, Haefs, Erickson, Brunette, Zima, Evans, Vander Leest, Johnson, Dantinne, La Violette, Andrews, Kaster, Knier, Williams, Fleck, Clancy, Wetzel, Langan, Scray, Hoeft, Lund, Fewell

Total Present: 26

**No. 14 -- ADJOURNMENT TO WEDNESDAY, AUGUST 20, 2008 AT 7:00 P.M. LEGISLATIVE ROOM, #203, CITY HALL, 100 NORTH JEFFERSON STREET, GREEN BAY, WISCONSIN.**

A motion was made by Supervisor Lund and seconded by Supervisor Evans **“to adjourn to the above date and time”**. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 10:10 p.m.

\s\ DARLENE K. MARCELLE            
Brown County Clerk